

Park City Fire Service District
Administrative Control Board - Regular Public Meeting Minutes
Park City Fire District Headquarters
February 1, 2012

Called to order by Chairman Walker at 6:30 p.m.

Commissioners Present: Chairman Dianne Walker, Commissioner Jim Bacon, Commissioner Michael Howard, and Commissioner Liza Simpson.

Fire District Personnel Present: Chief Paul Hewitt, AC/FM Scott Adams, AC Bob Zanetti, BC Bob Evans, BC Steve Zwirn, Captain Brent Cannon, Captain Eric Hales, Captain Dave Marsella, FF Tyler Goetz, FF Wes Staples, Patti Berry, Traci Madson, and Bill Pyper.

Public Present: Bill Silva

I. Approval of Previous Meeting Minutes: Chairman Walker called for a motion to approve the minutes of January 4, 2012, moved by Commissioner Simpson, seconded by Commissioner Howard, passed by all.

II. Public Input: Captain Brent Cannon introduced himself as representing 23 employees who would like to join the Union. Captain Cannon talked about some of the goals of the members, including their desire to become more politically active within certain groups, have a voice within the Fire District, and work with the ACB on certain issues.

III. Commission Reports:

- A. Correspondence: The Fire District received a thank-you letter from a recent patient regarding her ambulance transport and the excellent service she received. The Fire District also received a thank-you letter from Primary Children's Medical Center regarding the gift bags and crafts donated to the hospital during the holidays. Chief Hewitt also sent a letter to Nexus IT regarding their contract.
- B. Financials: All of the bills have been reviewed and signed.
- C. Other:

IV. Old Business: None.

V. New Business: None.

VI. Staff Reports and Input:

- A. Captain Hales has submitted a grant for 12-lead and capnography upgrade equipment that will be utilized by North Summit Ambulance.
- B. BC Evans explained the upcoming Great American Shakeout drill on April 17th. On February 21st at the Park City Council Chambers there will be a meeting to plan the tabletop exercise which much of the county will participate in.
- C. Chief Hewitt reported on the upcoming Fight for Air stair climb charity fundraiser which the Fire District will participate in later this month.
- D. AC/FM Adams gave an update on the 2013 Firefighters Convention which will be held in Park City.
- E. The Fire District and ACB would like to thank AC Frank Heumann for his 27 years of dedicated

service. Chief Heumann retired yesterday and will be greatly missed.

VII. Other: None.

IX. Closed Executive Session: Chairman Walker called for a motion to move into Closed Executive Session. Commissioner Bacon indicated in the affirmative; Commissioner Howard indicated in the affirmative; Commissioner Simpson indicated in the affirmative; and Chairman Walker indicated in the affirmative.

Commissioner Simpson moved to go back into an open session at 7:05 p.m., seconded by Commissioner Howard, passed by all.

X. Open Session: Chairman Walker called for a motion to approve the conditions of a new employment contract for Chief Paul Hewitt, moved by Commissioner Simpson, seconded by Commissioner Howard, passed by all. Commissioner Simpson reported that the commissioners agree to the terms of the new employment contract, but added that Chairman Walker will review the final contract and will be empowered to execute the contract.

Commissioner Simpson voiced a concern on behalf of the board regarding pay compression at certain levels and would like the Compensation Committee to consider these. Chief Hewitt will meet with Commissioner Simpson to further define.

VIII. Adjournment: With no further business to come before the board, Chairman Walker called for a motion to adjourn, moved by Commissioner Bacon, seconded by Commissioner Simpson, adjourned at 7:15 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held March 7, 2012, beginning at 6:30 p.m. at the Park City Fire District Administration Building, located at 736 Bitner Road, Park City, UT.

Approved: _____

Date: _____

Prepared by: Traci Madson